



Main School Admissions 2024-2025

RECEPTION - YEAR 6 ADMISSIONS CRITERIA

The Governing Body intends to admit 60 children into Reception in the Academic year 2024/2025. Applications may be made in respect of children whose fifth birthday falls between 1 September 2020 and 31 August 2021, inclusive.

A Single Point of Entry will be operated whereby such children will preferably start in the reception classes in September. However, parents will still have the option for their child to start in January.

Children will normally be admitted in the September before their fifth birthday.

Parents of summer-born children may wish to request that their child is not admitted into the normal age group. This means that they may wish for their child to be admitted to Reception, rather than Year 1, following their fifth birthday.

If this is the case, parents will need to present information to the school regarding their child's educational, emotional or social development. This may also include relevant medical needs, for example if the child was born prematurely. The child may also have been previously educated out of normal year group.

The school will carefully consider such requests and will outline its decision in writing, taking into account all the factors outlined above. Each case will be considered on an individual basis.

Criteria for Admissions

If a child has an Education, Health and Care (EHC) Plan that names Holy Trinity Lamorbey school, the child will be admitted to the school.

After places have been allocated for children with an appropriate EHC Plan, should there be fewer applications than the number of places remaining available, every child will be offered a place.

However, should the school receive more applications than there are places available, the following oversubscription criteria will be applied in order.

1. Children in Public Care. (See note A)

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2. Children with a sibling in the main school at the time of admission. (See note B)
3. Children whose parents reside within the parish of Holy Trinity Lamorbey and frequently attend religious services at an Anglican Communion Church. (See notes C, D, E and F)
4. Children whose parents frequently attend religious services at an Anglican Communion Church. (See notes C, D, E and F)
5. Children whose parents frequently attend religious services at a church which is a member of Churches Together in Britain and Ireland (which includes the Roman Catholic Church) or of the Evangelical Alliance or of the Porvoo Communion or of the World Evangelical Alliance. (See notes C, D, E and F)
6. Children whose parents attend religious services at any of the churches of criterion 5 and are growing in the Christian faith by attending services, church fellowship groups or discipleship courses, e.g., Alpha meetings, for a period of at least six months. (See notes C, D and F)
7. Children, or one or both parents, with a medical condition or registered disability which would cause significant hardship if the child could not attend the school. (See notes C and G)
8. Children from other faiths whose parents are in sympathy with the ethos and aims of the school and whose application is supported by a Religious Leader of their religion. (See notes C, D and F)
9. Other children.

Notes – Please Read Carefully:

- (A) Children in Public Care means children who are looked after by a Local Authority in accordance with section 22 of the Children Act 1989 (or any child who was previously in the care of the Local Authority and who is now adopted, subject of a Residence Order or Special Guardianship Order).

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- (B) Sibling means brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's partner or of the carer or the carer's partner, and in every case, who is living in the same family unit at the same address as the child for whom the school place is sought.
- (C) Parent means any person who has parental responsibility for the child, and includes a legal guardian of the child and a person with whom the child is living under a residence order. Where admission arrangements refer to parents' attendance at church, it is sufficient for just one parent to attend.
- (D) A Clerical Reference will be required in support of applications for a Faith place under any of criteria 3, 4, 5, 6, and 8. It is the responsibility of the parents to obtain a reference from the Religious Leader to confirm the parents' frequency in attending religious services.
- (E) For the purpose of this policy, the term 'Frequent' to be taken as meaning at least fortnightly and for at least 12 months prior to application. In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.
- (F) If you have recently moved into the area and are unable to obtain a clerical reference from a local Religious Leader, please refer back to the church you attended at your previous address.
- (G) Evidence from a professional medical practitioner or evidence of a registered disability will be required to support an application under criterion 7. Governors may seek advice from an independent medical adviser.

Please note the following information:

If distinctions have to be made between children in a single category they will be made on the grounds of distance from the school. The nearness of a child's home to the school is the deciding factor. This is based on the proximity to the school measured by a straight line from home to school main entrance.

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Academy Principal: Mr O Winstone NPQH www.holytrinitylamorbey.apat.org.uk Executive Lead: Mrs S Young NPQEL

Under the Primary School Co-ordinated Admissions Scheme, parents need to complete the Primary Local Authority Common Application Form (PCAF); this form should be completed online via the Bexley website.

The Holy Trinity Lamorbey Clerical Reference form must be completed if parents are applying for a Faith place under criteria 3, 4, 5, 6 or 8. The completed and signed Clerical Reference form must be returned to HTL no later than 15 January 2024. The application period is 1 September 2024 - 15 January 2025

Any application received after the published closing date will be treated as 'late' and processed after those received during the application period.

Governors will consider applications in accordance with Local Authority Co-ordinated admissions scheme and parents will be notified of the Governors' decision by the Local Authority on 16 April 2024. Parents must notify Bexley Admissions of their acceptance by the stated deadline.

Admissions during the year and outside the normal round. Admission of children moving into the area or transferring from another school in year and outside of the normal admissions round will be considered by Governors having regard to the admissions policy stated above and according to whether places are available in the appropriate year group.

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