

Chaired: Oliver Winstone

Attendees:

- ☒ Toni
- ☒ Sam
- ☒ Stephanie
- ☒ Erika
- ☒ Cheryl
- ☒ Daksha
- ☒ Rachel
- ☐ Vikki (apologies sent)
- ☒ Tracy

What, So what, now what Rolfe reflection model?

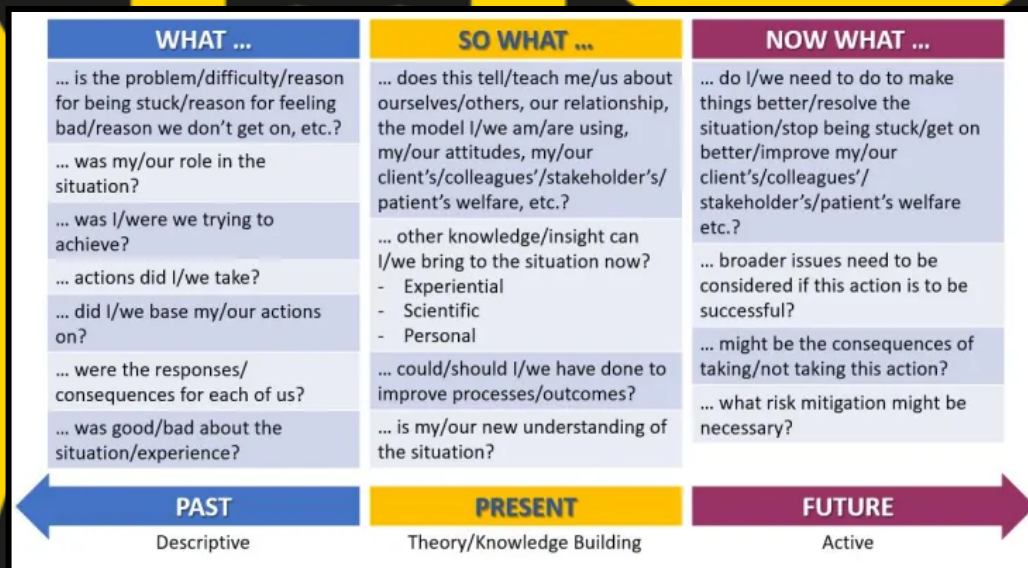
Professor Gary Rolfe and colleagues (2001) describe another useful framework for self-reflection in their book 'Framework for Reflective Practice'.

It's based around three questions:

What?

So what?

Now what?



Parent Forum Code of Conduct 2023/24

- I will raise issues in a professional and constructive manner.
- I will attend meetings half-termly and where this is not possible, will email Mr Winstone to notify of any absence.
- I will keep information about individuals confidential.
- I will not use the role to raise my individual needs.
- I am happy for my personal email to be shared across the school.

Please understand that if you breach the Parent Forum Code of Conduct, the school will have the right to remove you from the role of Parent Forum Representative.

Outstanding Actions from the previous meeting:

- ☐ n/a

WHAT...	SO WHAT...	NOW WHAT...
QUESTIONS	RESPONSES	ACTIONS
Hummingbirds (Nursery)		
No questions submitted		
Robins (REC)		
<p><i>Question: What is planned for the children to do in the outside area and do you still need help from Parents to make improvements?</i></p> <p><i>Feedback: The teachers and staff are doing an excellent job and the recent open morning was a great insight into what the children are doing.</i></p>	<p>Our outside area is being revamped by our PTA. There is work starting on it this week - which is very exciting. We then hope that once a secure place, EYFS will use the outdoor learning space every week.</p>	<p>PTA are always happy to have extra people to help. please feel free to contact ptasecretaries@gmail.com</p> <p>Electrician found (possibly) during meeting.</p>
Kingfishers (Year 1)		
<p><i>Please can we have some more varied after school clubs and maybe some lunch time clubs. A Lego club has been the most popular suggestion along with a puzzle club, gardening club, a cooking club as well as arts and crafts. A few parents are also happy to volunteer where they can to help the clubs run.</i></p>	<p>100% agree and this was on our school development plan from AUT 1.</p>	<p>Any parents who are happy to volunteer to run a club, please contact the school office on contact@htl.bexley.sch.uk You would need to be DBS cleared.</p>
Sparrows (Year 2)		
No questions submitted		
Bluejays (Year 2/3)		
<p><i>Congratulations on being rated a 'good' school with Ofstead</i></p> <p><i>The mixed class seems to be working well, the classroom session with the teachers was very useful to understand how the class work is split and structured</i></p> <p><i>The recently shared calendar of events is most useful</i></p> <p><i>From the Ofstead detailed report there appeared to be some short fall around the teaching (in Yr 2?) - what is being done to address this?</i></p>	<p>There is no 'short fall' in year 2. The report is written very sporadically and jumps around. The reference to a Year 2 misconception was 1 comment made about leaves 'sucking up sunlight' instead</p>	<p>Teaching and learning across the curriculum is closely monitored and quality assured and is a strength of the school.</p>

<p><i>Why do the yr 2 kids never do their weekly maths tests and also why spellings are not marked?</i></p> <p><i>Apparently, they're not allowed to use the field now until Easter, even when it's dry - why's that?</i></p> <p><i>They are also not allowed to play basketball on the playground. Why?</i></p> <p><i>What will happen now Bluejays is at 30 if the new year 2/3 students want to join as Owls class is full as well?</i></p>	<p>of 'absorbing'.</p> <p>Both year 2 classes complete weekly spellings. I have met with Jays to mirror the approach in Sparrows. Weekly maths retrieval practice is complete but not sent home.</p> <p>When it rains heavily, because of the undulation of the field, it gets very boggy. We assess each week and the children and safe and playing on the large playground</p> <p>Basketball does take place when it is particularly wet, or more recently windy, as the posts can cause problems.</p> <p>We are welcoming lots of children to the school. So far 17 pupils have joined us this year. As we continue to grow numbers, we will first consider increasing numbers beyond 30. Any further changes, making changes to mixed classes, would be carefully considered and communicated</p>	<p><i>What spellings did the pupils get wrong? Parents have requested that this information is shared.</i></p> <p>Any decision involving the un-merging of classes would involve consultations with parents and would need to take into consideration: pupils, staffing arrangements, budget impact, long-term impact + other considerations</p>
<p>Owls (Year 3)</p>		



<p><i>Is it possible to change the pe joggers and shorts to black or grey for ease of purchasing them other than the school shop which is expensive</i></p> <p><i>Is there a reason why the reception gates are closed. It is very hard to pass through with buggies and umbrellas in and out of an already narrow walkway and now we have the reception parents queueing along the path too.</i></p> <p><i>Have the lunchtime clubs stopped? In particular the lego club which was always popular. If its a staffing issue, there are parents who are happy to run these clubs over a lunchtime in the empty classrooms.</i></p> <p><i>Is it possible to have some sort of buddy bench/area in the playground (maybe the covered area) where children who don't want to run around and play in the playground can sit and have some quiet time knowing that the area can be used for children who want their own company</i></p> <p><i>The open day was enjoyed by parents to spend some time in the children's environment and see how they work. It's a positive initiative welcomed by the parents.</i></p> <p><i>Lovely to see the work the PTA put into the library area, a great space for the children & teachers to use.</i></p> <p><i>School lunches - it's good to see that pasta is back on the menu & well received by lots of parents/children.</i></p> <p><i>Please could you share what the next financial investments the school/trust will be making into the school? Have any more bids been submitted for government grants etc?</i></p>	<p>Governors meeting on 21.11 where this can be discussed.</p> <p>Mr Winstone will meet with EYFS team to discuss if this can be revisited. Main reason was to stop children from moving/using resources which has been set up ready for learning.</p> <p>Rookery is now being open a minimum of 3 days per week for children to draw, play and generally be in a quieter area.</p> <p>Two quiet areas we have are under the shade area for younger pupils and Rookery for older years.</p> <p>A minimum of 3 days per week the Rookery is open by Miss Bushell for calmer playtime.</p> <p>Very good to hear. 119 parents in total is the most we have had in one go. We enjoy opening the doors to family.</p> <p>PTA were responsible for organising transport to get shelving units. Kate and Holly were the brilliant minds behind design, art and decoration.</p> <p>PTA AGM was well attended and main projects were shared. They have done a great job of raising a HUGE amount of finance. The committee team were voted back in and we shared finances and plans for this year.</p>	<p>Mr Winstone would love to speak with any parents who would be happy to run a before/after school club. Please email office.</p> <p>We would really appreciate any donations of board games, etc.</p> <p>Next time this will be an open afternoon, which we hope more parents/guardians can attend. Also, there will be class assemblies in the new year.</p> <p>Kate and Holly are also helping paint and decorate the KS2 corridor so if you would like to help please volunteer.</p>
--	---	---

<p><i>The toilets are in a terrible mess, & constantly break/are clogged up. Lots of children across year groups refuse to use them. Is there a plan to have these refurbished?</i></p> <p><i>There is little communication/ transparency regarding projects that are going on around the school. Could this information be shared in the newsletter?</i></p>	<p>They are currently being refurbished but the 'breaking' issues are not to do with maintenance, this is more about how they are being treated/used</p> <p>3 main projects:</p> <ol style="list-style-type: none"> 1. Outside learning area (forest school) being updated for access by EVERY year group 2. Class set of iPads 	<p>New lighting has gone in and is currently being repainted.</p> <p>PTA are exploring a termly newsletter to be shared with whole school so that the community can see how the monies raised are being spent</p>
---	---	---

Hawks (Year 4)

<p><i>Some very disruptive children in this class, what is being done to ensure that other children's learning is not affected by this?</i></p> <p><i>Bromcom communication - it is unclear which child the communication refers to</i></p>	<p>Behaviour, safety and personal development continue to be a real strong point of the school. Class dojos and no-jos (for negative behaviour) monitor pupils closely. Where there is repeated incidents of disruption, management and SLT deal with these pupils. Parents are contacted. We have also introduced a structured lunchtime, where pupils are removed from the playground for repeated disruption.</p> <p>We continue to raise any feedback points with BromComm and appreciate feedback on how BromComm is to use.</p>	<p>Office to explore options of naming pupil on single communications.</p>
---	---	--

Kestrels (Year 4/5)

No questions submitted		
------------------------	--	--

Swans (Year 5)

<p>Congratulations on the Ofsted result really good news for the school.</p> <p>The Library looks amazing and so do the new Lights outside the Rookery</p> <p><i>Are there any plans for additional school clubs / in and after school?</i></p> <p><i>What is happening with Eco Club now Ms Masterson has left?</i></p> <p><i>Why has reception started to use the small gate for drop off / pick up. This causes the queue to filter back down the pathway causing lots of congestion - can they revert</i></p>	<p>The whole school community were very pleased with the result and plan to now further build on this foundation</p> <p>The library is exceptional, such a lovely space for pupils to read in. The lights have been agreed as another PTA project.</p> <p>Yes. We started the school year with this in mind (SPRING TERM).</p> <p>Mrs Edwards is currently planning out the Eco Club and developing the outside area.</p> <p>This was never a planned switch and has happened almost be accident. We wanted parents to walk up to the door. Both gates open did not work as children often then used resources which were left out for</p>	<p>3 main targets:</p> <ol style="list-style-type: none"> 1. Clubs 2. Sequential planning for progression of skills 3. Systematic checking of understanding and application <p>Possible parent volunteer to help weekly.</p> <p>Mr Winstone will meet with the EYFS team to assess the use of the gates.</p>
---	--	---

<p><i>to the other gate please?</i></p> <p><i>How are the mixed classes working? We have had a few parents mention that their kids are struggling to concentrate with the level of noise during lessons</i></p> <p><i>Lunches - a few times, at the beginning of this half term, certain things have run out (Pizza; Jacket Potatoes) then the kids say they are seeing people have extra helpings!</i></p> <p><i>It has also been raised that they feel the lunch ladies do have their favourites, and when these kids ask for extras - cheese, for example, they are given it, then when next in queue asks for extra cheese they are told no</i></p> <p><i>Can parents be dropped a note if kids are taken out of lessons for other stuff, like Lego therapy! It would be helpful to know why the child has been selected and the benefit it will give them - Class teacher wasn't aware who recommended them and why</i></p> <p><i>Monitoring of google classroom - a few comments that shouldn't have gone on - but this was dealt with really fast when raised</i></p> <p><i>If the forest school space by nursery in use yet?</i></p> <p><i>Can any lost property that is named be sent back to classes rather than put in the cupboard and then passed to the PTA - some parents are never able to get to school to be able to check</i></p>	<p>next day.</p> <p>Our mixed class approach is working well and the children are getting the same curriculum offer across the year groups</p> <p>Mr Winstone has met with Head Chef to explore options on offer. If there is extra food being given out, this is because the staff have food left over.</p> <p>This is disappointing to hear and as mentioned above, Mr Winstone will continue to work with staff in the lunch hall.</p> <p>Any 'out of class' lessons should be notified for parents, particularly for any 'therapy'. More information might need to be provided for this. We agree that parents should be notified or give consent for children to participate in this.</p> <p>Where there are reported incidents, we react as quickly as possible, meet with parents and take necessary action. We also highlight this in circle time and/or during worship. The anti-bullying week was launched on Monday 13/11 by Mr Winstone about 'making noise' - this PPT was also shared on Google Classroom.</p> <p>Developing well - PTA AGM agreed that this would be the main 'project' for the school.</p> <p>When names are noticed by children or staff, we do return to class. But if they have been collected and not checked them we aim to check before PTA to a secondhand sale.</p>	<p>Mr Winstone and Ms Edawrds will explore 'noise' levels as this is not helpful with concentration.</p> <p>Mr Winstone to continue to work with Canteen team</p> <p>Intervention information is shared with parents during support plan meetings for any pupil on the SEND register.</p> <p>We also actively encourage children to identify and call out any negative comments so that we can take action.</p> <p>AIM: EYFS use this space once a week with ALL other classes using the space once a half-term (Wellie Wednesday) for team building and communication</p> <p>We will continue to put the responsibility on to children to 'not leave things lying around'</p>
Eagles (Year 6)		
No questions submitted		

***Positive Feedback**

Targets or Actions

- ☐ Reassess EYFS gate
- ☐ Parent Clubs
- ☐ Donation of board games
- ☐ Painting volunteers
- ☐ Brom Comm names
- ☐ Notes electronically sent
- ☐ Notes available on line

Date of next meeting SPRING 2 but
will be in person in school

