



Academy Principal: Mr O Winstone NPQH  
Executive Lead: Mrs S Young NPQEL

### Zoom Parent Forum meeting

Date: Thursday 30<sup>th</sup> March

Time: 4pm (actual start time)

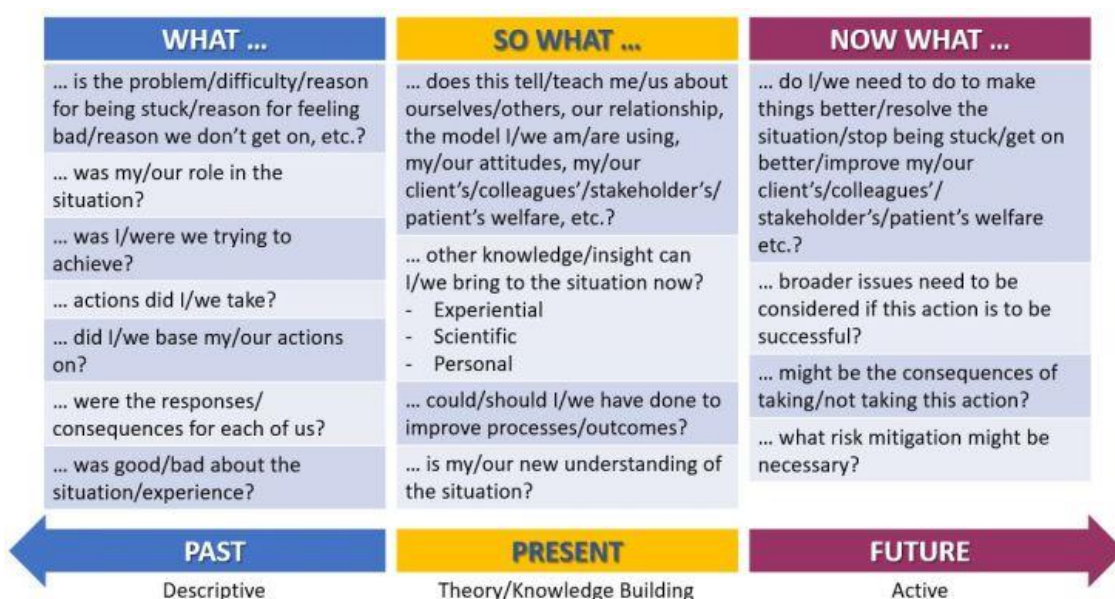
Chaired: Oliver Winstone

Attendees:

Kirstin	Attended
Stephanie	Attended
Cheryl	Unable to attend
Daksha	Unable to attend
Toni	Unable to attend
Stephanie	Attended
Rachel	Attended
Vikki	Unable to attend
Tracy	Unable to attend
Michelle	Unable to attend
Victoria	Unable to attend

### What, So what, now what Rolfe reflection model?

Professor Gary Rolfe and colleagues (2001) describe another useful framework for self-reflection in their book 'Framework for Reflective Practice'. It's **based around three simple questions: What? – describe a particular situation, then focus on achievements, consequences, responses, feelings and any problems.**



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### Parent Forum Code of Conduct

- I will raise issues in a professional and constructive manner.
- I will attend meetings half-termly and where this is not possible, will email Mr Winstone to notify of an absence.
- I will keep information about individuals confidential.
- I will not use the role to raise my individual needs.
- I am happy for my personal email to be shared across the school.

Please understand that if you breach the Parent Forum Code of Conduct, the school will have the right to remove you from the role of Parent Forum Representative.

Actions from previous meeting:

- ✗ Action 1: To continue to monitor GC homework each week
- ✓ Action 2: Mr Winstone to meet with the office manager to discuss process for 2 level checking
- ✓ Action 3: Parent forum representative to explore contacts for raising a petition
- ✓ Action 4: Mr Winstone working on a cross Trust model where staff run clubs at low cost
- ✓ Action 5: Mr Lawrence to change timings so that School's Out parents can enter the site
- ✓ Action 6: To continue to use Google Classroom as a social media style of communication

WHAT...	SO WHAT...	NOW WHAT...
QUESTIONS	RESPONSES	ACTIONS
<b>Hummingbirds</b>		
Mrs Andrews and Miss Alwyn continue to be fantastic!		
It is felt the children are learning so well.		
Thank you for the noted improvements in written communications from the school since this was raised in parent forum		
Thanks also for efforts the school is putting into various special days and for making school so fun for the children in general		

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<p><i>Will the children be able to use the outdoor digging area and book bus soon?</i></p> <p><i>How are the plans for the outdoor classroom area coming along?</i></p> <p><i>Will the children be using the outdoor area of EYFS more now the weather is warming up, e.g. during free flow?</i></p>	<p>Nursery pupils will be invited to use the Book Bus and School Library from next term.</p> <p>Vast improvements have been made in the outside area. We are currently working with 2 schools to support and further develop our ideas. Our aim is to use this as an extension of the classroom in the summer term and beyond.</p>	<p><b>Action 1: Miss Aylwin to take pictures and share via Google Classroom.</b></p> <p><b>Action 1: Miss Aylwin to take pictures and share via Google Classroom.</b></p>
<b>Robins/Woodpeckers</b>		
<p>Thank you for having the fence repaired</p> <p>Homework is not being marked still it's very frustrating.</p>		<p><b>Action Mr Winstone to explore restarting a whole REC classroom.</b></p>
<b>Kingfishers &amp; Doves</b>		
<p><i>The year 1 team are doing a brilliant job. It's great to be able to go in and see the Nativity and the class assembly, the children loved the school trips and they also really enjoy all of the dress up event days too. The spelling books are also very helpful to see progress too.</i></p> <p><i>Could they could do assemblies/ plays etc in the morning first thing to enable parents to go and then just start work slightly later rather than having it in the middle of the day. We had a 2:30 assembly that was done in 7 minutes then had to wait around for school to finish.</i></p> <p><i>Toilets - could these please be checked more frequently and bear in mind these are used by small children. One child has complained of spiders in there so would rather not use the toilets at all.</i></p> <p><i>Could donations be made by</i></p>	<p>We had open mornings AUT term which we will switch to open afternoons for SUM term.</p> <p>I think this would be a very good idea moving forward and be considered for next class assemblies.</p> <p>They are cleaned each and every night and checked by our own site team.</p>	<p><b>Action 2: Mr Winstone to adjust plans for next academic year to reflect this request.</b></p>

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<p><i>Bromcom or MCAS as parents rarely have change.</i></p> <p><i>Can the school please arrange for the shrubs on the path to the glade be trimmed? It's difficult to pass people without getting muddy feet or a face full of branch!</i></p> <p><i>There is hardly ever any feedback or comments in their reading records. This was raised and the teacher said they don't have time to write out comments for each child. However the other year 1 class teachers do comment individually in the reading records.</i></p>	<p>Really like this idea and Mr Winstone has met with the Finance team to discuss.</p> <p><a href="#">CLICK HERE</a> to register your concerns/voice to get changes made</p> <p>I will pass this on to phase leader (Mrs Scudder) to monitor and check.</p> <p>Please be aware that in-depth comments about children's reading are kept during phonics and guided reading sessions.</p>	<p><b>Action 3: An optional 'parent contribution' product will be added to MCAS</b></p>
<p><b>Starlings</b></p>		
<p><i>* Update on how we would receive feedback/results from the weekly spelling test (raised in previous meeting)</i></p> <p><i>* Reason(s) Starling class don't have Mr B for PE this year and will he be scheduled to teach them soon? Some children find the PE lessons boring without him and Mr B really encouraged children to have a love of PE.</i></p> <p><i>* Miss Waller is very approachable, informative and an enthusiastic teacher. I am very pleased with her being the maternity cover for our class. She takes the time to understand any concerns and promptly implements small changes to deal with any issues.</i></p> <p><i>* Newsletter - I look forward each week to receiving the newsletter and seeing what has been happening</i></p>	<p>Year 1 have been trialling an approach which we are please to use in SUM</p> <p>This was due to start this term but due to staffing arrangements has not been possible. This will be considered for SUM term.</p>	<p><b>Action 6: Mrs Scudder to work with Year 2 staff to ensure they have introduced spelling score books</b></p> <p><b>Action 7: Mr Winstone to make arrangements with Year 2 teachers and Mr B</b></p>

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<p>across the school. Great that it includes photos.</p> <p>*Uniform policy - Please could the option to wear black leggings for PE be included.</p>	<p>This will be considered. Conditions would have to be with shorts over the top but would need to be removed for indoor activities which require bare feet.</p>	
<b>Sparrows</b>		
No questions submitted		
<b>Blue Jays</b>		
No questions submitted		
<b>Owls</b>		
When will the spelling books be given out, we still don't get any feedback on how they are doing with spellings.	These will be rolled out with Year 2 spelling books in Summer term.	
<b>Hawks</b>		
<p>Just a note/feedback for year 4:</p> <p>Thank you to the teachers for arranging the amazing zoo at the school.</p> <p>The children really enjoyed having all the animals &amp; reptiles in the classroom last week. Great fun and very informative.</p>		
<b>Falcons</b>		
No questions submitted		
<b>Kestrels</b>		
No questions submitted		
<b>Eagles</b>		
<p>Uniform - is clear, generic and easy to read/follow.</p> <p><b>Year 6:</b></p> <p>When they had their school trip the other day, **child** was saying that 'the teacher said we can wear trainers on the trip'. But the letter from school said very clearly that full school uniform must be worn. So I made **child** wear normal school shoes and nearly everyone else was in trainers.</p>	<p>Completely understand the frustration with this and the mixed messages given.</p> <p>We will let the teachers know that any letter should reflect what we are telling pupils/parents verbally.</p> <p>There is a need to wear a uniform so pupils can be easily identified</p>	

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<p><i>So I obviously then felt bad about it and it was a battle I could have done without that morning. It's the communication with us through the kids that doesn't work very well, either a quick message through the office to say trainers and hoodies are ok, or it's needs to be what is asked for in the letter. I didn't want him/her turning up in trainers then getting told off.</i></p> <p><i>It's obviously a fine balance for us to juggle when the kids are at an age where image matters a lot to them etc but same time we're trying to teach them to respect the rules and authority when they're all trying to push boundaries etc.</i></p> <p><b>School Dinners:</b> <i>Feedback on school dinners of late, a lot of pupils are turning to packed lunches.</i></p> <p><i>Plain pasta has been off the menu for some time, which was a go to for a lot of children.</i> <i>Fish and Chips used to be such a treat and a lunch for them to look forward too. Now it seems not enough left for the older year groups and some have mentioned the chips being undercooked.</i></p> <p><i>This has come from a number of parents across the school not just year 6.</i></p> <p><b>Positives:</b> <i>The newsletters are being well received and the information provided is great.</i></p>	<p>but we will look at pupils being able to wear trainers for long walking, etc.</p> <p>There is always a meat option, a veggie option and jacket potato.</p> <p>There is definitely always enough food left over. Staff are offered fish and chips on a Friday.</p>	<p><b>Action 5: Mr Winstone to check that all portions are getting the same and report back</b></p> <p><b>Possible to set up taster session or invite parents in to eat lunch.</b></p>
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<p>Latest events at the school have been enjoyable, lots of great comments from parents.</p> <p>Lots of positive comments on the clean area around Early Years. We are hoping we have some dry weather soon to start painting the fence around this area too.</p>		
Phoenix		
<p>1. My child at school (Bromcom) app is still not working as well as we would like. Why do trips come listed under 'products' rather than the 'trips' tab? We have paid several instalments for the upcoming Isle of Wight trip but it still says we owe £300 on the app. Why does it not reflect the remaining balance?</p> <p>2. Some parents felt the email about booking for this term's parents evening came out at short notice. In previous years, we have been told of the release date of appointments in advance so we know when to book via the app. This year we got no advance notice; some working parents did not see the email until later in the day when most appointments had already been booked.</p>	<p>Any specific feedback about what is not working as would be helpful to feedback to Help Desk.</p> <p>We have also raised the issue regarding trips and products being confusing. The two items cannot be adjusted to meet our requirements so we are working with Help Desk on this.</p> <p>The newsletter on 17<sup>th</sup> March readadvertised the meetings.</p> <p>No newsletter was sent week before (10<sup>th</sup> March) as there was a message to explain when Parents Evening went live (see below). This gave over 2 weeks notice. Parents are encouraged to ensure they have push notifications set up on their phone.</p>	<p>All balances have been check and all payments have been recorded at school level and outstanding balances are decreasing.</p> <p>We will notify Brom Comm about this as it appears to be more of a technical issue rather than payments not going through.</p>
<p>Hi all, There is no newsletter this week as there is some important information regarding strike action next week which currently affects 2 classes. Please read carefully. Also, parents' evening will be held at school on WEDS/THURS the 29/20th March and bookings will go live at 5pm this evening via MCAS. Lastly, next week on Friday 17th March, we will welcome all RED noses to be worn to school. Have a lovely weekend, Mr Winstone</p>	<p>10/03/2023 15:33:41</p>	<p>Delivered</p>
<p>AOB? <b>Separate note:</b> Year 6 - SAT's breakfast Whilst attending the trip on Tuesday, the teachers mentioned the breakfast for the children in May whilst doing their SATs.</p>		

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*They showed concern that some children will not have had breakfast and it does help them relax before their tests (take their mind off it and all be together beforehand).  
I did mention about the biscuits and juice option as we discussed previously.*

Meeting finished at 16:37

**Next meeting will aim to be held at school and include a walk around the site.**

**Date: TBC**

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