



Welcome to Reception

Message from the Principal

On behalf of the Governors, staff and children at Holy Trinity Lamorbey C of E Primary School, I would like to take this opportunity to extend a warm welcome to you and your family, and thank you for your interest in considering joining our wonderful school community. This is the start of your child's full time education, and our aim is to provide a safe and happy environment in which your child can achieve their full potential.

We aim to build a positive partnership with your family to ensure that your child can enjoy their school years. We understand that in order to be successful in school, our children need support from both home and school, and we pride ourselves on our warm and friendly atmosphere and know that new parents and children will quickly feel part of our school family.

Here at Holy Trinity Lamorbey, we fundamentally believe that education can transform lives and build extraordinary futures for our children through our values of love, courage and wisdom. The entire staff team and I are committed to ensuring that each child's primary school days are exciting and rewarding, so that they develop a love for learning. We recognise, promote and value equality and diversity, and it is our hope that when your child arrives at the end of their journey with us, they do so with the academic achievement they deserve and the personal characteristics they need to be successful in the next phase of their education and beyond.

As a church school, the Christian faith underpins all that we do and pupils leave us well prepared for life, in the knowledge that they are loved by God and that he has a unique purpose for each of them. We have high expectations, and it is important to us that our children are happy, confident, resilient and enjoy their learning, making the most of all the fantastic opportunities that we have to offer. We ensure that all learning is purposeful and linked to our children's own experiences, so they are engaged, challenged and become highly effective problem solvers and communicators.

We understand that starting school is an important milestone for you and your child. We hope this Welcome Booklet will provide you with all of the information you need to ensure your child's transition into HTL goes smoothly. We would feel very proud and privileged to educate your child and we look forward to meeting and welcoming you and your child into our school community. If you have any further questions about admissions or life at HTL, please visit our school website or feel free to contact the school office at admissions@htl.org.uk

Yours Sincerely,



Mrs Dawes

The School Day—Key Stage 1

We strive to work in partnership with parents and carers so would seek your full support in ensuring that your child attends school every day and on time. We are always pleased to work together with parents/carers in resolving any difficulties but we are also committed to Improving attendance levels.

The target attendance figure for all pupils is a **minimum of 97%** attendance.

Each week in our Friday assembly we celebrate the class with the least number of lates and the highest attendance percentage that week. We also recognise and reward classes that have worked together to achieve 100% attendance for the week!.

Time	Activity
07:30—08:45	Breakfast club
08:45	Gates open and children line up in their classes
09:00—10:30	Morning Session
10:30—10:45	Morning Break
10:45—11:50	Late Morning Session
11:50—1:00	Lunch
1:00—1:50	Afternoon Session
1:50—2:00	Afternoon Break
2:00—3:15	End of Day
3:15—6:00	After School Club



Worship

At HTL there is an act of collective Christian worship every day. This is usually in the form of an assembly which will include prayers, the singing of hymns, traditional and modern, as well as a bible story and a reflection on it. We also say a brief, child-friendly prayer of thanks before going to lunch and before going home at the end of the day. We have extremely strong links with our local church, Holy Trinity Lamorbey, and pupils attend class Mass at church approximately once every 6 weeks. This is a quiet and reflective service without music.

Additionally, we visit the parish church for the major feast days each year such as Harvest, Remembrance, Christmas, Easter and at the end of the school year. For younger children, this is a shorter and simplified service and for our older children, it takes the form of a full parish Mass. Fr Mark and Mother Renata also visit us on a regular basis to lead assemblies and to see what we do in class.



Lunchtimes

All children in Reception, Year 1 and Year 2 are eligible for Universal Infant Free School Meals.

Our school meals are provided by Edwards & Ward Catering. Please have a look at our Autumn & Spring menu on the next page.

You are also welcome to provide your child with a packed lunch brought from home. We are a healthy school, so we strongly discourage chocolate, sugary drinks and cakes. Also, because we have children with allergies in school, we ask that packed lunches do not contain any nuts.

We use a company called “Cool Milk” to provide milk in school free of charge for children up to the age of 5. Children over 5 can purchase this at a subsidised cost.

A piece of fresh fruit or vegetable is provided each day by the Government funded “Fruit for Schools” scheme.



WEEK 1

01/11/2021, 22/11/2021, 13/12/2021, 03/01/2022,
24/01/2022, 14/02/2022, 07/03/2022, 28/03/2022

Cheese & Tomato French Bread Pizza (V)

or
Beef Bolognese with Pasta (W6)

Jacket Potato with a Choice of Filling

Sweetcorn, Green Beans

Tropical Fruit Crumble (Ve)(W6) with Custard (V)

Mac & Cheese (V)

or
Mild Chicken Curry with Rice (W6)

Jacket Potato with a Choice of Filling

Super Greens, Cauliflower

Orange Jelly (Ve) with Mandarins (Ve)

Veggie Sausage with Roast Potatoes & Gravy (Ve)

or
Roast of the Day with Roast Potatoes & Gravy

Jacket Potato with a Choice of Filling

Shredded Cabbage, Carrot Batons

Vanilla Shortbread (Ve)

Mild Veggie Mince Chilli with Golden Rice (Ve)(W6)

or
Choice of Pork or Chicken Sausages with Mash & Gravy

Jacket Potato with a Choice of Filling

Roasted Seasonal Root Vegetables

Sweetcorn & Peppers

Pear & Sultana Upside Down Cake (V) with Custard (V)

Quorn Fishless Fingers with Chips & Tomato Sauce (Ve)

or
MSC Fish Fingers or Salmon Fish Fingers with Chips & Tomato Sauce

Jacket Potato with a Choice of Filling

Garden Peas, Baked Beans

Cheddar Cheese & Biscuits (V)

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

WEEK 2

08/11/2021, 29/11/2021, 20/12/2021, 10/01/2022,
31/01/2022, 21/02/2022, 14/03/2022, 04/04/2022

Chickpea & Rice Noodle Stir Fry (Ve)

or
Beef Burger with Jacket Wedges

Jacket Potato with a Choice of Filling

BBQ Beans, Oriental Vegetables

Ginger Shortbread (Ve)

Cheese & Onion Pinwheel with New Potatoes (V)(W6)

or
Chicken & Sweetcorn Pasta Bake (W6)

Jacket Potato with a Choice of Filling

Broccoli, Peas & Sweetcorn

Strawberry Jelly (Ve) with Fruit Cocktail (Ve)

Veggie Sausage Roll with Roast Potatoes (Ve)

or
Roast of the Day with Roast Potatoes & Gravy

Jacket Potato with a Choice of Filling

Suede, Cabbage

Caramelised Apple Crumble (Ve)(W6) with Custard (V)

Veggie Bolognese with Pasta (Ve)(W6)

or
Cottage Pie

Jacket Potato with a Choice of Filling

Carrots, Garden Peas

St Clements Sponge (V) with Custard (V)

Falafel Wrap with Chips (Ve)

or
Battered Fish with Chips & Tomato Sauce

Jacket Potato with a Choice of Filling

Garden Peas, Baked Beans

Fruit Platter (Ve)

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

WEEK 3

15/11/2021, 06/12/2021, 27/12/2021, 17/01/2022,
07/02/2022, 28/02/2022, 21/03/2022

Veggie Mince Singapore Noodles (Ve)

or
Chicken Meatballs with Mash & Gravy

Jacket Potato with a Choice of Filling

Oriental Vegetables, Shredded Cabbage

Arctic Roll (V)

Cheese & Tomato Pizza (V)(W6)

or
Ham Pizza (W6)

Jacket Potato with a Choice of Filling

Green Beans, Sweetcorn

Strawberry Jelly (Ve) with Peach Slices (Ve)

Cheesy Broccoli Pasta (V)(W6)

or
Roast of the Day with Roast Potatoes & Gravy

Jacket Potato with a Choice of Filling

Shredded Carrots, Cauliflower

Lemon Card Shortcake (V)

Shepherders Pie (Ve)

or
Mild Beef Chilli with Rice (W6)

Jacket Potato with a Choice of Filling

Broccoli, Sweetcorn & Peppers

Apple & Blackberry Crumble (Ve)(W6) with Custard (V)

Chicken Style Burger with Chips & Tomato Sauce (Ve)

or
Battered Fish with Chips & Tomato Sauce

Jacket Potato with a Choice of Filling

Garden Peas, Baked Beans

Flapjack (Ve)

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

V - Vegetarian
Ve - Vegan
W6 - Wholegrains

FRESH
HEALTHY
TASTY

WE USE LOCALLY
SOURCED INGREDIENTS
WHEN AVAILABLE
AND IN SEASON

Smile food that makes you happy

(V) Suitable for Vegetarians

SERVED DAILY - FRESHLY BAKED BREAD, FRESH FRUIT, YOGHURTS AND FRESH DRINKING WATER.

Preparing for School

Beginning school is a major event in the life of a four year old and there will be lots of things you will want to know to ensure that your child is well prepared for this important event.

We teach the children to become independent so it would be very helpful if you could ensure your child can dress and undress themselves, e.g. children may have to remove shoes and socks as well as their jumpers. Sometimes the children choose to remove their jumpers when they get hot and are encouraged to hang their jumper on their peg. As there are a lot of children in our reception classes, they must make sure that they can find their name in their jumper. They will also need to be independent with their toileting as we are not allowed to help them clean themselves.



Admission Criteria—2022-23

The Governing Body intends to admit 60 children into Reception in the Academic year 2022/2023. Applications may be made in respect of children whose fifth birthday falls between 1 September 2022 and 31 August 2023, inclusive.

A Single Point of Entry will be operated whereby such children will preferably start in the Reception classes in September. However, parents will still have the option for their child to start in January.

Children will normally be admitted in the September before their fifth birthday.

Parents of summer-born children may wish to request that their child is not admitted into the normal age group. This means that they may wish for their child to be admitted to Reception, rather than Year 1, following their fifth birthday.

If this is the case, parents will need to present information to the school regarding their child's educational, emotional or social development. This may also include relevant medical needs, for example if the child was born prematurely. The child may also have been previously educated out of normal year group.

The school will carefully consider such requests and will outline its decision in writing, taking into account all the factors outlined above. Each case will be considered on an individual basis.

Criteria for Admissions

If a child has an Education, Health and Care (EHC) Plan that names Holy Trinity Lamorbey school, the child will be admitted to the school.

After places have been allocated for children with an appropriate EHC Plan, should there be fewer applications than the number of places remaining available, every child will be offered a place. However, should the school receive more applications than there are places available, the following oversubscription criteria will be applied in order.

1. Children in Public Care. (See note A)
2. Children with a sibling in the main school at the time of admission. (See note B)
3. Children whose parents reside within the parish of Holy Trinity Lamorbey and frequently attend religious services at an Anglican Communion Church. (See notes C, D, E and F)
4. Children whose parents frequently attend religious services at an Anglican Communion Church. (See notes C, D, E and F)
5. Children whose parents frequently attend religious services at a church which is a member of Churches Together in Britain and Ireland (which includes the Roman Catholic Church) or of the Evangelical Alliance or of the Porvoo Communion or of the World Evangelical Alliance. (See notes C, D, E and F)
6. Children whose parents attend religious services at any of the churches of criterion 5 and are growing in the Christian faith by attending services, church fellowship groups or discipleship courses, e.g. Alpha meetings, for a period of at least six months. (See notes C, D and F)
7. Children, or one or both parents with a medical condition or registered disability, which would cause significant hardship if the child could not attend the school. (See notes C and G)
8. Children from other faiths whose parents are in sympathy with the ethos and aims of the school and whose application is supported by a Religious Leader of their religion. (See notes C, D and F)
9. Other children

Cont...

Notes – Please Read Carefully:

- A. Children in Public Care means children who are looked after by a Local Authority in accordance with section 22 of the Children Act 1989 (or any child who was previously in the care of the Local Authority and who is now adopted, subject of a Residence Order or Special Guardianship Order).
- B. Sibling means brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's partner or of the carer or the carer's partner, and in every case who is living in the same family unit at the same address as the child for whom the school place is sought.
- C. Parent means any person who has parental responsibility for the child, and includes a legal guardian of the child and a person with whom the child is living under a residence order. Where admission arrangements refer to parents' attendance at church, it is sufficient for just one parent to attend.
- D. A Clerical Reference will be required in support of applications for a Faith place under any of criteria 3, 4, 5, 6, and 8. It is the responsibility of the parents to obtain a reference from the Religious Leader to confirm the parents' frequency in attending religious services.
- E. or the purpose of this policy, the term 'Frequent' to be taken as meaning at least fortnightly and for at least 12 months prior to application.

In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship, has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

- F. If you have recently moved into the area and are unable to obtain a clerical reference from a local Religious Leader, please refer back to the church you attended at your previous address.
- G. Evidence from a professional medical practitioner or evidence of a registered disability will be required to support an application under criterion 7. Governors may seek advice from an independent medical adviser.

Please note the following information:

If distinctions have to be made between children in a single category they will be made on the grounds of distance from the school. The nearness of a child's home to the school is the deciding factor. This is based on the proximity to the school measured by a straight line from home to school main entrance.

Under the Primary School Co-ordinated Admissions Scheme, parents need to complete the Primary Local Authority Common Application Form (PCAF); this form should be completed online via the Bexley website.

The Holy Trinity Lamorbey Clerical Reference form must be completed if parents are applying for a Faith place under criteria 3, 4, 5, 6 or 8. The completed and signed Clerical Reference form must be returned to HTL no later than 15 January 2022. The application period is 1 September 2021 - 15 January 2022

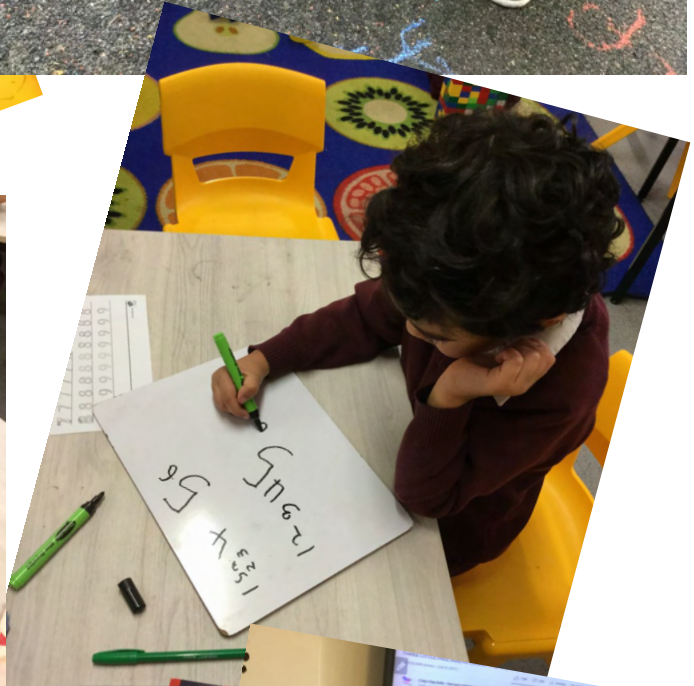
Any application received after the published closing date will be treated as 'late' and processed after those received during the application period.

Governors will consider applications in accordance with Local Authority Co-ordinated admissions scheme and parents will be notified of the Governors' decision by the Local Authority on 16 April 2022.

Parents must notify Bexley Admissions of their acceptance by the stated deadline.

Admissions during the year and outside the normal round.

Admission of children moving into the area or transferring from another school in year and outside of the normal admissions round will be considered by Governors having regard to the admissions policy stated overleaf and according to whether places are available in the appropriate year group.





Thank you for visiting.

We hope this Welcome Booklet has been an enjoyable read and has provided you with all of the information you need. If you have any further questions, please visit our school website <https://www.holytrinitylamorbey.apat.org.uk/> or feel free to contact the school office at admissions@htl.org.uk

